

NADAbase Frequently Asked Questions

Q: How can you delete episodes?

A: Episodes can be deleted by NADAbase users. Users can delete an episode by going into the Episode, clicking on the "Treatment Info" tab, then clicking the "Delete" button found in the bottom right corner of the page.

Q: How can you delete clients or fix client codes?

A: Deleting clients or fixing client codes need to be done in the backend. Users should send a request to nadabasesupport@nada.org.au

Q: I've forgotten my password. What should I do?

A: NADAbase Administrators are able to retrieve usernames and passwords. Users should contact their Administrators first before directing their request to NADA.

Q: Who is the NADAbase Administrator?

A: The Administrator is the organisation's point person for all data-related queries. Most often this is the program manager and/or data manager. Members are encouraged to familiarise themselves with their NADAbase Administrators.

Q: How often does NADA report data to funders?

A: NADA sends data reports to several funders:

- NSW Health receives monthly MDS extracts of open and closed episodes every 21st of the month for the month prior
- PHNs receive NMDS + COMS extracts closed episodes, plus a data report, every quarter
- DoH receives annual NMDS extracts of closed episodes in October/November for the financial year prior

Q: Are COMS and screeners required?

A: For some funding contracts, the collection of client outcome measures is required. However for the most part, COMS and screeners are not mandatory. NADA advocates for the inclusion of the tools to be a standard part of practice. Not only to enhance client care, but also increase the evidence base of clients experiencing these issues.

Q: What's the difference between an episode of care and a service contact?

A: An episode of care is defined as 'a treatment process with defined dates of commencement and cessation, between a client and a service provider. A service contact is a contact made with a client, this can include either face-to-face, group, telephone or video link delivery modes. Service contacts sit within an episode and is used to derive the frequency of client contact.

The NADAbase team



Dr Rosemaree Miller
Research and Data Management Officer

- Data reporting
 - Data analysis
 - Research
 - Member support
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Tata de Jesus
Senior Project Officer

- Data reporting
 - Importer management
 - Learning and development
 - Member support
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Dr Suzie Hudson
Clinical Director

- Advocacy/policy changes
- Key NADAbase contact for AIHW, DoH, MoH and PHNs
- Member support

Queries, requests and/or feedback can be sent to nadabasesupport@nada.org.au.
This is checked daily by the NADAbase team.