Factsheet for NADAbase data collection
KPIs for NSW Health Youth Treatment Services

NSW Health released funding for the expansion and enhancement of alcohol and other drug treatment services for young people aged 10-19 years old in NSW.

NADA will provide the Ministry, on behalf of its members, data collected through NADAbase in partial fulfillment of the required key performance indicators. Any KPI not covered by NADAbase will need to be reported to the Ministry by the member. This factsheet provides guidance on how to input data in NADAbase to satisfy requirements set by NSW Health. Comprehensive information on NADAbase will be linked below, otherwise these can also be found on NADAbase online tutorials.

Key Performance Indicator	NADAbase guide
Demographic data	
Episodes of service provided to Aboriginal and/or Torres Strait Islander people	Indigenous status data collected shall be inputted under **Client Info** in NADAbase. Indigenous status should be asked of <u>all</u> persons irrespective of appearance, country of birth or whether staff know the person or family background. Do not assume the person to be an Aboriginal person.
Service delivery	
Number of clients completed comprehensive assessment	All clients are given a comprehensive assessment at the beginning of their treatment program, therefore when opening an episode for a client in NADAbase, the **Main Service Provided** option chosen shall be for the treatment the client is seeking. An episode where 'Assessment only' is the **Main Service Provided** should be created <u>only</u> when the client receives just the comprehensive assessment and does not proceed directly onto the intended form of treatment, and no other form of treatment is provided in the interim.
Episodes of care	An episode is defined as a client's treatment process with defined dates of commencement, in which there is no major change in **Service Delivery Setting**, **Main Service Provided** or **Principal Drug of Concern**, and within which there is no unplanned interval of contact greater than one month. Any contact made between client and service provider during the treatment program shall be saved in **Service Contacts** within the episode.
Closed episodes of service	At the end of each treatment program, service providers must close off episodes by entering the **Cessation date** and **Reason for Cessation** within the episode of a client. Episodes that remain open after treatment has been completed or there has been no contact with the client for more than 3 monthswill cause data quality issues for your organisation.
Quality and safety	
Demographic information completed as per NADAbase categories	NADA collects NSW MDS DATS, and mandated data are indicated with a red asterisk (*) in the **Client Info** and **Episode information** of each client. All data elements should be completed, where appropriate. Where a nil response is required, tick or code the appropriate response eg 'no other service provided', 'no other drugs of concern', 'did not ask'. However, it is strongly recommended that all questions be asked whenever possible.