

CALD Audit Project Expert Advisory Group

INFORMATION FOR APPLICANTS

The Increasing capacity of alcohol and other drug (AOD) treatment services to support Culturally and Linguistically Diverse (CALD) people and their communities project (aka CALD Audit Project) seeks Expressions of Interest (EOI) from suitably qualified individuals for membership on the CALD Audit Project Expert Advisory Group (EAG).

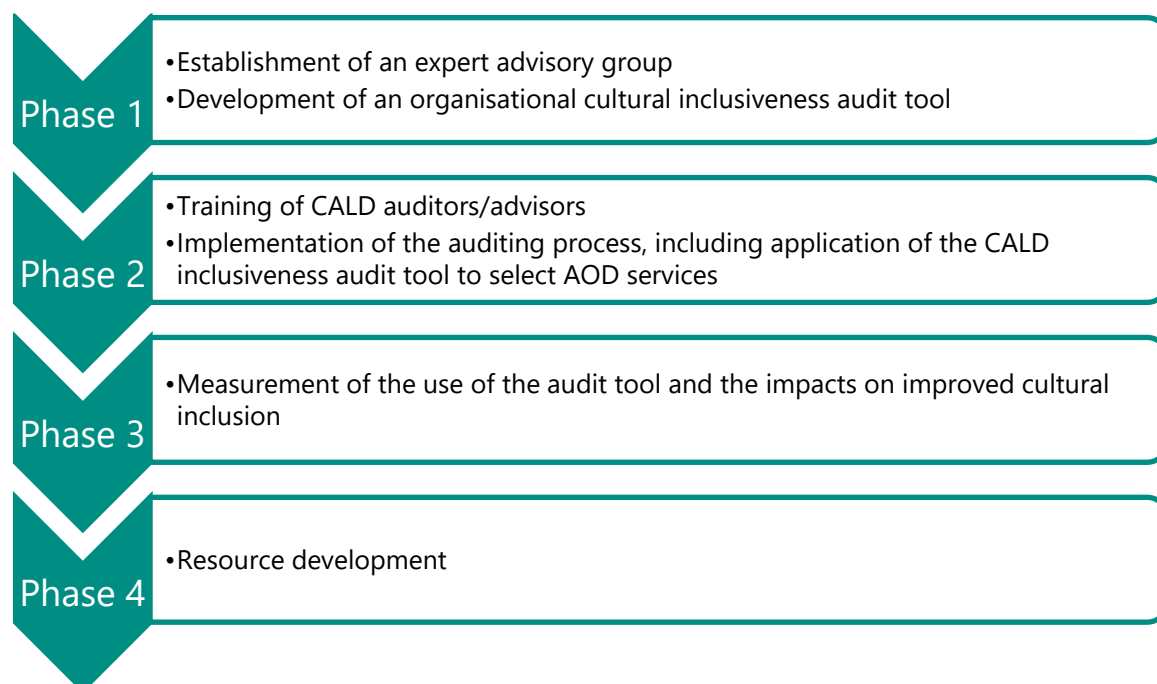
About the CALD Audit Project

Cultural inclusiveness in health service provision means that there is awareness of, and respect for people from different cultural backgrounds. Cultural inclusion in the context of AOD treatment provision also recognises the importance of responding to specific cultural needs to ensure that care is safe, equitable and of high standard.

This project aims to devise, implement and evaluate an auditing process to enhance the cultural inclusion of mainstream AOD treatment services in supporting people from CALD communities accessing treatment. The auditing process aims to optimise service experiences by identifying organisational factors that support best practice cultural inclusion. The tool will be piloted in four NGO AOD services for use in public health and NGO services.

The primary outcome for the project is increased awareness and workforce capacity of mainstream AOD services in supporting clients from CALD communities.

The project involves the following phases:



About the project partners

Network of Alcohol and other Drugs Agencies

The Network of Alcohol and other Drugs Agencies (NADA) is the peak organisation for the non government drug and alcohol sector in NSW, and is governed by a Board of Directors elected from the NADA membership. NADA represents close to 100 organisational members that provide a broad range of alcohol and other drugs (AOD) services including health promotion and harm reduction, early intervention, treatment and continuing care programs. Our members are diverse in their structure, philosophy and approach to AOD service delivery.

NADA's purpose is to advocate for, strengthen and support non government AOD services. NADA provides a range of programs and services that focus on sector and workforce development, data management, governance and management support. NADA also actively contributes to research and evaluation, representation and advocacy, and public health policy. We envision a connected and sustainable non government AOD sector with services that deliver quality evidence-based programs to reduce alcohol and drug related harms to NSW communities.

Further information about NADA's programs and services is available on the NADA website at www.nada.org.au.

Drug and Alcohol Multicultural Education Centre

The Drug and Alcohol Multicultural Education Centre's (DAMEC) mission is to reduce the harms associated with the use of alcohol and other drugs within culturally and linguistically diverse (CALD) communities across New South Wales. DAMEC provides culturally responsive AOD counselling (one-on-one, family and group programs), health promotion, community and workforce development activities from sites based in Western/South Western Sydney. The DAMEC team are bi-lingual and specialized in working within CALD communities. DAMEC undertakes research and health promotion projects to ensure that DAMEC's service, and all AOD services in NSW, provide services that are suitable for those who need them, including families. DAMEC's capacity development initiatives focus on building the ability of CALD communities to understand and address AOD issues. DAMEC provides training for other AOD services to enhance capacity of services to deliver culturally appropriate treatment and support to people from CALD backgrounds.

For more information about DAMEC's services, programs and research, visit the website at: www.damec.org.au

CALD Audit Project Expert Advisory Group

Purpose

The purpose of the EAG is to inform and assist the project team's decision making, and provide guidance on the development of:

- An organisational cultural inclusiveness audit tool,
- And training package.

This is a short term project that will last approximately twelve (12) months, after which the EAG will be disbanded once the project is completed.

Role and responsibilities

Members of the EAG are expected to:

- Review relevant evidence, grey literature and resources on cultural inclusive practice
- Provide insight and advice into community and cultural perspectives
- Provide advice on and assist with the development of an organisational cultural inclusiveness audit tool and training package
- Contribute in a culturally-safe manner, demonstrating respect and understanding of the wide variety of cultural beliefs and practices members may come across during their time on this expert advisory group
- Attend all scheduled face-to-face and online meetings
- Promote and participate in respectful and robust discussion that occur in and out of session, including email discussion
- Represent community views on the ideas to be considered as part of the project

Honorarium

An honorarium will be available to persons with lived experience and/or community members attending EAG meetings at \$50/hr, which would include pre-reading and preparation time.

Fees set have been guided by Health Consumer NSW Health recommended payment rates for remuneration of health consumer representative in NSW engaging with health services.

Honorarium will not be available for EAG members who are employed at an AOD treatment service and/or government agency.

Project partners' roles

DAMEC will host and chair EAG meetings, while NADA will provide secretariat support.

ELIGIBILITY GUIDELINES

Expressions of interest are sought from suitably qualified individuals. Ten (10) representatives will be recruited for the EAG.

If you are interested in joining the group but unsure about your eligibility, please contact Ahmad Jadran (ahmad@damec.org.au) or Tata de Jesus (tata@nada.org.au) to discuss.

Eligibility criteria

1. The EAG is open to persons who are from Culturally and Linguistically Diverse (CALD) background.
2. The applicant must acknowledge that they will be representing their community, not necessarily the organisation with which they are employed or their personal beliefs.
3. The applicant must have the capacity to participate in EAG activity.

Special considerations

As only 10 representatives will be recruited for the EAG, special considerations shall be made for:

- People with lived experience
- Staff working at specialist NGO AOD treatment services
- Community leaders

It is intended to for the group to be represented by people with lived experience and AOD staff equally.

EAG activity period

The EAG will commence from November 2021. This is a short term project that will last approximately twelve (12) months, after which the EAG will be disbanded upon project completion.

SELECTION PROCESS

Selection Panel

Applications shall be assessed by a small panel and will need to meet the eligibility requirements outlined. The panel will include representative/s from NADA and DAMEC, a consumer representative and a CALD audit project stakeholder.

Confidentiality

All applications submitted will be treated in confidence.

APPLICATION DETAILS

Application closing date

Applications close 5pm Tuesday 02 November 2021.

Late applications

The selection panel will not accept applications after the advertised closing date.

Where to send applications

Please submit your application via the JotForm link: <https://form.jotform.com/212420429693859>

If you are unable to complete the application via JotForm, please contact Tata de Jesus (tata@nada.org.au) to request an electronic copy.

Key dates

Expressions of interest application process open	24 September 2021
Applications close	02 November 2021
Review of applications and selection of shortlist	05 November 2021
Applicants notified of outcomes	09 November 2021
First meeting of the EAG	To be set up in November 2021 *Doodle poll will be organised to identify availability

SUCCESSFUL APPLICANTS

Applicants will receive an outcome of their applications by no later than 27 October 2021. Successful applicants must be able to

- Attend scheduled face-to-face and online meetings
- Contribute in a culturally-safe manner, demonstrating respect and understanding of the wide variety of cultural beliefs and practices members may come across during their time on this expert advisory group
- Promote and participate in respectful and robust discussion that occur in and out of session, including email discussion
- Review relevant evidence, grey literature and resources on cultural inclusive practice
- Provide insight and advice into community and cultural perspectives
- Provide advice on and assist with the development of an organisational cultural inclusiveness audit tool and training package
- Represent community views on the ideas to be considered as part of the project

FOR MORE INFORMATION

Further information about the CALD audit project and the expert advisory group, please contact:

Ahmad Jadran
Project Officer
DAMEC
ahmad@damec.org.au

Tata de Jesus
Senior Project Officer
NADA
tata@nada.org.au

Applications for the Expert Advisory Group close **5pm 02 November 2021**
<https://form.jotform.com/212420429693859>