NGO Service Development Grants – Questions Received

Updated 24.7.23

Question	Response
If the amount of money needed is more than the maximum amount offered, is it possible to partner with other organisations / source funding from other avenues and would this be taken into account in the selection process?	It is not possible to award an amount that is greater than $300,000 through these grants to ensure the distribution of funds over multiple organisations. One can look at other funding partners. You may elect to reduce or limit the scope of work to fall within the available categories and seek any further funds needed through alternative sources. - For more information about funding, please see 'Funding available' in the Guidelines.
When do the grants have to be acquitted by?	The funding schedule for larger grants will be outlined in the Grant Agreements and most of the funds will be paid upfront. The funding is earmarked for completion by June 2024, however it is acknowledged that building and infrastructure changes can take longer than planned, often due to unforeseen circumstances. In these cases, the successful applicant needs to keep NADA informed and, where feasible, a new completion time can be negotiated. We don't want to preclude important work from occurring. - For more information about funding, please see 'Funding available' and 'Project timelines' in the Guidelines.
How much will the eligibility criteria for other grants from the Ministry of Health will be applied to these grants? E.g. if one is not eligible for other Ministry of Health grants due to accreditation	If you are an NGO in receipt of funding from NSW Health to deliver AOD prevention, harm reduction and/or treatment services and your service is located in NSW, then you are eligible to apply for these grants.

considerations, will these criteria be applied to the NGO Service Development Grants?	- For more information about eligibility, please see 'Eligibility' in the Guidelines.
If an organisation has multiple sites, does the proposed use of funds / infrastructure changes requested have to be the same for each site for both monetary amounts and type of works?	No, they need to be similar but not the exactly the same. We acknowledge that individual sites, may have similar but slightly different cost considerations and slightly different infrastructure needs. For example. An organisation may want to upgrade the telephone systems at multiple sites where AOD services are provided. Each site might have a different number of telephones and also slightly different costs for installation; however, the proposed changes are similar in both cost and type. In this instance, the organisation would apply using one application form for the total cost of all works, specifying site specific costs in the budget section. - For more information, please see 'Application Process' in the Guidelines.
Is there a limit to how many applications a single organisation can submit?	No, but each will take time and only one grant will be awarded by service site, no matter how many grants are applied for. - For more information, please see 'Application Process' in the Guidelines.
Is there a specific grant reporting platform?	No, all application forms are to be downloaded from the NADA website and sent via email. Any reporting templates will be distributed to successful applicants and will be the simplest possible. These reports will also need to be sent via email to sectordevelopment@nada.org.au. - For more information, please see 'Application Process' in the Guidelines.

Can one submit supporting documents with the application? E.g. photos of damage to buildings requiring repair?	Yes, if you would like to do so to support your application. We also ask for detailed descriptions in the application form. - For more information about the selection criteria and application process, please see 'Application Process' and 'Selection criteria' in the Guidelines.
What is the definition of small to medium in terms of organisation size?	It is defined by the amount of AOD funding receiving per annum. - For more information about eligibility, please see 'Eligibility' in the Guidelines.
How is regional and rural defined?	Using the Local Health District definition, which can be found on the NSW Health website - For more information about eligibility, please see 'Eligibility' in the Guidelines.
Do you need to meet all three prioritisation categories to be prioritised or just one? Or is it 2 out of 3?	The organisation doesn't need to meet all three categories. The prioritisation will be used if there an overwhelming response and if the grant committee is having to make a decision between a metropolitan large organisation and a grant for a small regional one (for example). - For more information about eligibility, please see 'Eligibility' in the Guidelines.
Can you apply for infrastructure changes for a new program that is yet to be funded (i.e. in anticipation that infrastructure changes will be needed to support a new program)?	No. These grants are intended for existing services to upgrade facilities that are aging, in need of maintenance, refurbishment and/or amenity upgrades. They are not intended to support the establishment of new or planned programs or services. -

	For more information, please see 'Objectives' in the [Guidelines](#).
Are organisations who rent (don't own) the building/s they work in able to apply for these grants for upgrading the infrastructure?	Yes, on the condition that the applicant provide evidence of an ongoing lease, intent for future long-term occupancy and owner letter of support and approval, they can apply for any grant category. - For more information, please see 'Objectives' and 'Funding available' in the [Guidelines](#).
Is it possible to submit a conditional application whilst waiting to hear about a potential successful application for the Treatment Access Expansion Grants?	No, the NGO Service Development Grants will close before the outcome of the Treatment Access Expansion Grants is known. Also, these grants are intended for existing services to upgrade facilities that are aging, in need of maintenance, refurbishment and/or amenity upgrades. They are not intended to support the establishment of new or planned programs or services which is the remit of the Treatment Access Expansion Grants. - For more information, please see 'Objectives' and 'Funding available' in the [Guidelines](#).
Can an organisation apply for two or more projects in the one application? Even if they are different?	Yes, an organisation may apply for two or more projects at the same service location, as long as they don't exceed the maximum amount of $300,000 ex GST and both fit within the guidelines. However, the Selection Committee will consider the application as a whole and will not assess each identified service need separately. - For more information, please see 'Grant Category Selection' and 'Application Process' in the [Guidelines](#).
Can an organisation be awarded more than one grant per service location? I.e. can an organisation apply for three different grant	No, an organisation may only be successful for one grant per service location (even if they apply for multiple grant categories for a service location).

categories and be successful in each category for one service location?	- For more information, please see 'Grant Category Selection' and 'Application Process' in the [Guidelines](#).
Can an organisation that receives AOD funding from NSW Health utilise the grant funds for a service location not currently funded by NSW Health?	No, the service location where the grants are expected to be utilised must be funded to provide AOD services by NSW Health. - For more information, please see 'Funding Available' in the [Guidelines](#).
Can funds be applied for work already undertaken? I.e. can an organisation apply for grant for funds that have been spent?	No, it is not possible for apply for grants for monies already spent. - For more information, please see 'Funding Available' in the [Guidelines](#)
If an organisation is funded by NSW Health to deliver AOD services, do they also need to be a member of NADA to be eligible for the NGO Service Development Grants?	No, it is not a requirement that organisations are members of NADA. - For more information, please see 'Eligibility' in the [Guidelines](#).