[Insert organisation name/logo]

**Annual supervisor’s report of clinical supervision**

**#Note\***
This template is an example of an annual report provided by the **clinical supervisor to service managers**. It provides summary information related to compliance with policy and ethical practice and doesn’t contain detailed information about the content of clinical supervision. It is adapted from the NSW Health Drug and Alcohol Clinical Supervision Guidelines (2018) and The Super Guide: A Handbook for Supervising Allied Health Professionals (2012) Second Ed, HETI Resource.

\*Please delete note before using the template.

# CONFIDENTIAL

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has attended clinical supervision sessions with me

(Supervisee’s name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_ occasions from \_\_\_/\_\_\_/\_\_\_ to\_\_\_/\_\_\_/\_\_\_

(Clinical Supervisor’s name)

It is my opinion that the supervisee is working towards the general goals of clinical supervision as detailed in the *Clinical Supervision Policy and Procedure* and the specific goals of the signed agreement.

c Yes c No

Comments:

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| --- |
|  |

From discussion during clinical supervision, it would appear that the supervisee is performing according to the service’s *Code of Conduct* and in line with appropriate *Professional Codes of Ethics* for this supervisee’s discipline.

c Yes c No

Comments:

|  |
| --- |
|  |

Clinical Supervisor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Supervisee’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

cc CEO/Manager